

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, June 7, 2017

- I. **Call to Order & Roll Call** Chair Mohsin called the meeting to order at 7:00 PM
Present: Chair Mohsin, Vice Chair Batilo, Commissioners Bilbao, Manassau, Rosario, Sharma, Truong

Alternate Commissioners Present: Chen, Gandhi

Absent: Kathapurkar, Leon, Lee
- II. **Seating of Alternates** – Chen, Gandhi
- III. **Pledge of Allegiance** – Chair Mohsin led the Pledge of Allegiance
- IV. **Approval of Agenda** – Commissioner Chen motioned, and Commissioner Manassau seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of May 3, 2017** – Commissioner Truong motioned, and Commissioner Rosario seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No speakers
- VII. **Announcements** – Staff Liaison Tim Wong announced that City Council approved the CDBG recommendations except for Public Service. The Council directed staff to reallocate the recommended City Parks and MUSD literacy program funds to the non-profits, as the Council felt the City and school district are large enough organizations that can provide their own funding.
- VIII. **Liaison Report** – Vice Mayor Grilli was not present.
- IX. **Business Items**
 - A. **Make A Difference Day**

Vice Chair Batilo spoke with the Director of Parks and Recreation regarding the possibility of coordinating with the event and was told it is a possibility if it fits with Park's Halloween theme. Vice Chair Batilo stated that she will discuss it further with the Parks Dept. The commission would like a location with existing foot traffic and the Vice Chair is also considering the Farmers Market at the Great Mall as an optional venue.
 - B. **Neighborhood Beautification Awards**

There was discussion about the nomination and award process and the role of the commission in selecting the award winners. Chair Mohsin said staff makes recommendations but has no objection to changes from the commission. He would like the Neighborhood Beautification Awards subcommittee to take a more active role.
 - C. **National Night Out**

Chair Mohsin said there were 43 gatherings last year and he mapped out the locations of the block captains and events on a city map in order to see what areas were most concentrated or which area lacked events.

Chair Mohsin recommended that commissioners attend other commission meetings to speak about the benefits of National Night Out. He said that if each commissioner visits at least one commission then more than half of the City's commissions can be covered. Mr. Wong will send the City Commission meeting schedule to the commissioners in the next week.

D. CAC Budget

Chair Mohsin said there is \$403.60 remaining in the CAC budget. He received several suggestions from the commissioners for final budget expenditures that include a canopy for shade at outdoor events for approximately \$140.00, a folding table for \$50.00 and name badges for the commissioners for \$130.

Mr. Wong noted that \$90.00 needs to be deducted from the \$403.50 balance to pay for expenses from the Spring Cleanup event; therefore, the budget is about \$11.00 short to purchase the name badges. Chair Mohsin said he will pay the difference to cover the expense.

E. General Plan Advisory Committee Report

Commissioner Truong said the topic at the last GPAC meeting was the noise element, which includes noise from trash removal services, traffic and trains. Also discussed was the effect of development in the city, including the development of Main Street.

- X. Commissioners Round Table** – Chair Mohsin congratulated Commissioner Truong for receiving the Community Hero award from Assemblymember Kansen Chu. Chair Mohsin and Councilmember Nunez also received the award.

Vice Chair Batilo would like a Welcome to Milpitas sign and is unsure how to go about it and what City department to work with. Chair Mohsin announced a multi-cultural event on Castro Street in Mountain View on June 10 from 11:00 AM – 4:00 PM. Commissioner Truong would like Milpitas to be similar to Mountain View and become a more vibrant city.

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Batilo, Lee (A)
Town Hall Meeting:	Gandhi, Leon, Sharma, Truong (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

- XI. Adjournment** – The meeting was adjourned at 8:45 PM to the next meeting of August 2, 2017.